



# CUSTOM LOGO MAT ORDER REQUEST

Phone: 1.800.237.3604 • www.MarketLab.com

E-mail your order and your logo to:  
**orders@MarketLab.com**

Pricing conditional upon marketplace change.

To begin the ordering process, please fill out this form and send it to us along with your Purchase Order and your logo. Approximately 3-5 business days later, you will receive a proof via e-mail. Once we receive your approval of the proof, your mat will ship out in approximately 10 business days.

## Step 1: Shipping Information

Contact Name: \_\_\_\_\_ Title/Dept: \_\_\_\_\_  
 Cust. ID# \_\_\_\_\_ PO # \_\_\_\_\_  
 Facility: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

## Step 2: Fill in QUANTITY and Your Orientation Preference

### Inlay



	<b>ML16778 • 3'W x 5'L</b>		<b>ML16779 • 4'W x 6'L</b>	
LOGO HERE	Mats <u>1</u>	Mats <u>1</u>	Mats <u>1</u>	Mats <u>1</u>
LOGO HERE	Each <u>\$405</u>	Each <u>\$542</u>	Each <u>\$542</u>	Each <u>\$542</u>
Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Quantity
Quantity	Quantity	Quantity	Quantity	Quantity

### Classic Impressions



	<b>ML16780 • 3'W x 5'L</b>		<b>ML16781 • 4'W x 6'L</b>	
LOGO HERE	Mats <u>1</u>	Mats <u>1</u>	Mats <u>1</u>	Mats <u>1</u>
LOGO HERE	Each <u>\$313</u>	Each <u>\$393</u>	Each <u>\$393</u>	Each <u>\$393</u>
Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Vertical <input type="checkbox"/>	Horizontal <input type="checkbox"/>	Quantity
Quantity	Quantity	Quantity	Quantity	Quantity

## Step 4: Submit Your Logo

Please submit your logo with the order request via e-mail to the address listed above. **See file formats in Step 3.** A proof will be sent to you within 2 business days. Please sign your approval and e-mail it back to us.

## Step 5: E-mail this request with your Purchase Order

**E-mail this form, your logo, and PO to: orders@MarketLab.com**  
 Submission of this form does not constitute payment of an order. Your Proof Approval, Order Request Form, and Purchase Order must be received by MarketLab's Customer Care Department before the order will be placed.

**Step 3: Prepare your logo Image in one of the following file formats**

### Vector Graphic Files

- .ai
- .eps
- .pdf
- .cdr
- .svg

### Image Files

- .tiff (600 dpi/ppi)
- .jpg (600 dpi/ppi)
- .png (600 dpi/ppi)

**Prices do not include shipping costs.**